Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SETH R.C.S. ARTS AND COMMERCE COLLEGE DURG**
Name of the head of the Institution	**D. R. BHAWNANI**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07882322457**
Mobile no.	**9827460009**
Registered Email	**rcscollege1964@gmail.com**
Alternate Email	**drbhawnani1957@gmail.com**
Address	**SETH R. C. S. ARTS & COMMERCE COLLEGE UTAI ROAD, NEAR RAVISHANKAR SHUKLA STADIUM, DURG**
City/Town	**DURG**
State/UT	**Chhattisgarh**

Pincode	**491001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. PRAMOD TIWARI**
Phone no/Alternate Phone no.	**07882322457**
Mobile no.	**9826208979**
Registered Email	**rcscollege1964@gmail.com**
Alternate Email	**pramod23575@rediffmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.rcscollege.com/template.php?mainmenu=IQAC&submenu=AQAR&subsubmenu=2017-18&subsubsubmenu=#mycontent

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rcscollege.com/template.php?mainmenu=STUDENT&submenu=Academic%20calendar&subsubmenu=2018-19&subsubsubmenu=#mycontent

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.38**	**2017**	**30-Oct-2017**	**29-Oct-2022**

6. Date of Establishment of IQAC	**20-Nov-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) To improve quality of education. (2) Contributing and guiding students and staff for social awareness. (3) Providing innovative solution to academic and administrative needs of the students and staff. (4) Encouraging students for their feedbacks. (5) Handling extra class for the late bloomers

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Participation in Environment related issues.	Students, Teaching and non teaching staffs, NCC and NSS are participated in Swachhata Abhiyan, Tree Plantation, rallies and other activities related with the environment.
Encourage participation of faculty in faculty development programmes.	All teaching staffs participated faculty development programmes, seminar, workshop and conferences organized by colleges or by other colleges.
Computer training for the non-teaching staff.	Computer training for the non-teaching staff of the college to enhance their operational skill.
Institutional Academic Calender	Institution Academic Calender prepared by the IQAC in consultation with department according to university academic calender. Calender is followed by the departments strictly. Activities were planned in order to minimize disturbance of teaching schedule.
To improve quality of education.	Internal number of students has been given on the basis of test exam performance. So Student participation in test exam is increased.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Chairman Governing Body	14-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	15-Jan-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Yes, Institution has a management Information System. Governing body

constituted in accordance with the provisions of the University Statute 28. Chairman and other members of the Governing Body according to rules lay down in statute. The principal is the head of the institution. He provides the administrative leadership and guidance for the effective implementation of the policies regarding quality education in an inclusive way. The principal constitute various committee and cells for different activities and task to be performed by the college. The principal interact with the teaching and nonteaching staff through the meetings of staff council. He interacts with the students and students union time to time. On the administrative side the head clerk is incharge of the college office. The office works under overall control of the principal. On the academic side each department functions under its respective head. The principal monitors the teaching work of the faculties by checking every month the attendance and daily teaching registers maintained by the teachers. He also monitors teaching process and entire campus through CCTV. To ensure punctuality in arrival at the college there is the system of putting signature in attendance register by all the staff members.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

This college is an affiliated to Hemchand Yadav Vishwavidyalaya Durg and the curricular designed by the affiliating university. All the departments prepare their academic calendar according university calendar and all teachers feel duty bound to execute the calendar contents into actual practice with zeal and commitment. Every teacher maintains student's attendance and daily teaching register and checked by the principal every month. Teaching plans are prepared by all teachers and they perform their teaching work according to their university syllabus. This provision acts as an effective monitoring system which keeps the principal and teachers in a regular contact in regards with teaching learning task performed by the college. Faculty members take utmost care to complete the syllabus in time. Tutorials or projects, class tests, internal assessments and annual test exam comprise the formal evaluative processes. Students are encouraged to discuss with faculty beyond classroom hours for doubt-clearing and curricular discussions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	141
BCom	Environmental Studies	295
BPEd	Sports Skill	110
MA	Political Science	24
PGDCA	Project Work	28
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained
Feedback from regular students has been taken at the and of each academic session.Feedback is Collected on various aspects of the college such as teaching-learning, Infrastructure, Library and sports facilities, Administration and other curricular and extra curricular activities. The Feedback collected from all stakeholder and analyzed by IQAC members. Feedback is also collected from parents and alumni. Suggestions and comments given by the parents and Alumni are also taken into consideration for future development and betterment of college. The different areas where improvement is needed are discussed by IQAC and Principal with respective committee or department. If there is any chance for improvement then respective teachers are called by the principal and suggestion are given to them.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer Application	30	50	30
MLibISc	Library and Information Science	15	17	11
MCom	Commerce	120	100	84
MA	Economics	80	25	14
MA	Political Science	80	85	56
BPEd	Physical Education	200	180	123
BLibISc	Library and Information Science	40	20	17
BCom	Commerce	960	1020	717
BA	Arts	480	615	313
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1170	195	26	16	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	15	20	4	1	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. The mentors are responsible for academic progress and psychological well-being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. They also maintain record of their class-attendance, class-performance and academic progress. Apart from the mentors boost gender sensitivity and social responsibility of students. The faculties and administration of the college is always willing and ready to support and guide the students to make their college life rewarding and fruitful. The faculty advises and guides the students in choosing subjects of study, to make them aware about the difficulties in the offered subjects and strategy to solve those difficulties in maintaining self-confidence and self-esteem to make them aware about the need of quality in education

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1365	26	1 : 53

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	26	7	12	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year. Before the university annual/semester examinations, internal tests and model test are conducted to evaluate the learning outcomes of the teaching work performed by the teacher. In the form of smaller effort with the purpose to gauge the interest and the level of reception of the taught things, the teachers conduct oral tests in which the students are tested. At the end of the teaching of each unit of the curriculum unit tests are conducted to get the idea of how much of the unit knowledge has been received by the students. The final term-end examination is conducted by the affiliating university at the college under the superintendence and invigilation of the college staff. As applicable in some subject, evaluation of applied nature is also practiced in the form of project preparation and data collection.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of college is prepared at the beginning of session. All departments and faculties need to follow academic calendar. Academic calendar prepared according to university academic calendar. Activities were planned in order to minimize disturbance of teaching schedule. It helps staffs and students to plan academic and activities programme. Unit test, annual test examination and other activities are organized according to academic calendar. University annual examinations and semester examinations are conducted according to university academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
103	BA	Arts	94	85	90.42
203	BCom	Commerce	178	170	95.50
301	BLibISc	Library Science	13	11	84.61
602	MA	Political Science	23	20	86.95
502	MA	Economics	5	5	100
702	MCom	Commerce	54	44	81.48
801	MLibISc	Library Science	9	4	44.4
901	PGDCA	Computer Application	29	26	89.65
402	BPEd	Physical Education	49	49	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political Science	5

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Political Science	6	3.02
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	37 CG BN NCC DURG	1	27
WORLD AIDS DAY	37 CG BN NCC DURG	4	55
GANDHI JAYANTI 149TH	37 CG BN NCC DURG	18	30
INTERNATIONAL YOGA DAY	COLLEGE	25	70
SEVEN DAYS NSS SPECIAL CAMP	NSS	3	50
ONE DAY HEALTH CAMPT	NSS	15	150
ANAND MELA	NSS	30	500
TREE PLANTATION	NSS	18	70
SWACHHATA RALLY	NSS	15	120
PLASTIC FREE AWARENESS RALLY	NSS	26	150

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.08	5.08

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Campus Area	Existing
Class rooms	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26216	2391612	39	12234	26255	2403846
Reference Books	1804	81472	12	1750	1816	83222

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	72	1	2	8	1	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	72	1	2	8	1	1	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1.61	1.61	3.32	3.32

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Infrastructure and academic and physical facilities of institution are well maintained by college. Construction, Maintenance and repairing of building, classrooms, library, electrical appliances and other physical infrastructure of college is done by college. HODs, Student union, Students intimate principal if any maintenance and repairing required. Principal inform the management regarding construction, maintenance and repairing related issues. While purchasing of any equipment principal call minimum three quotation and order is given by comparing those quotation. College ensure that students can avail the facilities like library, sports etc without any hesitation. At the end of each academic year a yearly review of property and audit is done. Any such areas which requires repairing or renovation are maintained accordingly.

http://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Policies&subsubmenu=Policies%20For%20Maintaining%20And%20Utilizing&subsubsubmenu=#mycontent

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance

			redressal
12	10		7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	30	B.Com.	Commerce	Seth R.C.S. Arts & Commerce College Durg	M.Com.
2018	43	BA	Arts	Seth R.C.S. Arts & Commerce College Durg	MA Politica Science and Economics
2018	6	B.P.Ed.	Physical Education	Pt. Ravishankar Shukla University Raipur and Vipra College Raipur	M.P.Ed.
2019	4	B.P.Ed.	Physical Education	Pt. Ravishankar Shukla University Raipur and Vipra College Raipur	M.P.Ed.
2019	40	BA	Arts	Seth R.C.S. Arts & Commerce College Durg	MA Political Science and Economics
2019	50	B.Com.	Commerce	Seth R.C.S. Arts & Commerce College Durg	M.Com.
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	3

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Atheletics	District	160
Kho Kho Boys	State	93
Badminton	District	90
Hockey	District	45
Annual Sports	College Level	175

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College has Student Council. Student council of college formed by electing or nominating according to directives given by state government each year. Students Council always joins hand with faculty member, administrative staff to ensure overall development of college. The students are a part of planning, implementation and execution of all cultural and other activities organized by college. The Student Council is very active and responsible for all students activities throughout the year. Every year in the month of January or February annual cultural programme is organized by college and students council. The Council also very active to solve the students problem. They communicate the principal about problems faced by students and also demand for the facilities that students required time to time. Student Council also helps those students who are not able to pay their fee by using their fund.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

College has Alumni Association. Registration process of Alumni Association by Firms and Societies Chhattisgarh is in process. Registration fee already paid but some requirements asked by firm and society are to be fulfilled.

5.4.2 – No. of enrolled Alumni:

76

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting organized by Alumni Association dated 30 June 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers nominates different committees for planning and implementation of different academic, student administration and related policies.The college has different committees for different purpose at college level for smooth functioning of academic and administrative activities of college. All committees have some senior and junior staffs as a member of committee. Regular meetings are conducted with management to overall development of college. The matter discussed in the meeting and the suggestions received are incorporated.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Online and offline admission forms are invited. Admissions are given on the basis of first come first serve.
Industry Interaction / Collaboration	The institution has collaboration and interaction with universities and various educational institutes, NGOs and related Govt. offices.
Human Resource Management	All necessary facilities and leaves are given to the staff. Yearly increment is given. Loan provided to the staff on their need.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped with Computers and internet. Air conditioned Computer lab well equipped with internet facility. College campus is Wi-Fi enabled and under surveillance of CCTV. Badminton and Table Tennis Hall.
Research and Development	Institute provides all necessary facilities for development of research activities. Duty leave sanctioned to staffs for participating in seminar, workshops, refresher, orientation and short term course. Experts are invited to deliver lectures to promote research activities. Books and study material are provided to research scholar and students. Five Scholars are awarded Ph.D. degree in 2018-19.
Examination and Evaluation	Regular tests are conducted in class.

	In the month of January and February mode test is organized for all UG classes according to university pattern for better result. Project works, Assignments and Internal exams are conducted according to university syllabus. Practical exams and viva is conducted with external examiner appointed by university.
Teaching and Learning	Regular classes and lectures are conducted according to teaching plan and academic calendar. Sufficient books and NLIST are available for students and staffs. New methods are adopted for teaching and learning. Different types of activities conducted for the purpose of learning
Curriculum Development	Curriculum development and designing is done by affiliating university. Five members of the staff are there in different board of studies in affiliating and other university. They contribute in curriculum development and designing.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College has SMS alert service for all students and staff.
Administration	College has developed its own website. Important informations are informed through college web site and by SMS service.
Finance and Accounts	Institute has a software for fee collection. computer generated receipt is given to students.
Student Admission and Support	Online admission forms are invited. Online form filling done through affiliating university portal. Its necessary to submit their hard copy of form in college.
Examination	Examination is conducted by affiliating university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	12/01/2019	01/02/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	12	7	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Employee Welfare Fund (EWF), CPF, Loan, Advance Salary, Maternity Leave	Employee Welfare Fund (EWF), CPF, Loan, Advance Salary, Maternity Leave	Nirdhan Sahayta Kosh, Book bank facility, Fee relaxation to poor students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	Yes	Financial audit by Government Auditor.	Yes	Financial audit by CA.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

One Parent - Teacher meeting is conducted. Parents give their valuable feedback and suggestion.

6.5.3 – Development programmes for support staff (at least three)

(1) Computer training for support staff. (2) Yoga training to keep them physically and mentally fit.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Appointment of teaching faculty is in process. Teachers and supporting staffs are to be motivated to make them more efficient.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	PTI Recruitment Coaching	01/05/2019	01/05/2019	16/06/2019	34

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1

| Rest Rooms | Yes | 10 |
| Special skill development for differently abled students | Yes | 100 |

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	22/11/2018	1	Blood Donation	Blood Donation	28
2018	1	1	01/12/2018	1	Worls AIDS Day	AIDS Awareness	55
2019	1	1	15/01/2019	1	Health Camp	Health	165
2018	1	1	04/10/2018	1	Swachhat Rally	Swachhata	135
2018	1	1	15/09/2018	1	Dengue Awareness Rally	Dengue Awareness	94
2018	1	1	10/12/2018	1	Human Rights Day	Human Rights	300

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Premchand Jayanti	31/07/2018	31/07/2018	180
Hindi Diwas	14/09/2018	14/09/2018	160
Human Rights	10/12/2018	10/12/2018	300
7 Days NSS Special Camp	02/01/2019	08/01/2019	53

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) To make the campus Eco-friendly we follow waste management. (2) Every year tree plantation. (3) Garden and plants are maintained regularly. (4) All electricity consuming facilities and equipments are switched off when not in use. We sensitize the students and staff regarding the need of energy conservation. (5) Swachhata Rally organized to aware students and public about clean and safe environment. (6) We sensitize the students and staff for saving of water.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 01 Nirdhan Chhatra Sahayata Kosh. Goal – (1) To help poor and needy students. (2) This fund is provided to students for paying college fee, books and other items for educational needs. The Context – Students have to produce income certificate certified by Tehsildar to get this fund. With the help of notice, college students come to know about this fund and applications are invited for the same. The Practice – Nirdhan Chhatra Sahayata Kosh committee verifies the application before giving the fund to the needy and poor students. Committee conduct meeting and provide fund to the selected students. Uniqueness – 127 students are benefited and amount distributed Rs.196700/- in the year 2018-19. Best Practice - 02 Role of Physical education in enhancement of all round development of Divyang. Objective- (1) Sports are an effective means of building knowledge and awareness among Divyangs. (2) Sports empowers disabled person so that they may recognize their own potential and advocate for changes in society. (3) To develop motor skills overall cognitive abilities through sports in them. The Context – College is sensitive to the position of disabled person in society the physical education department of college always shows devotion for disable sports. sports enhance overall development of any person so the physically and mentally challenged person. No challenge is too great with the right support. Sports can offer so much more. The Practice – Sports works to improve the inclusion and well being of persons with disabilities in two ways by changing what communities think and feel about persons with disabilities and by changing what person with disabilities think and feel about themselves. The community impact and individual impact of sports helps to reduce the isolation of persons with disabilities. Uniqueness – Our college has organized ACTP (Advance Coaches Training Programme) for coaches for disable sports through Special Olympic Bharat. Near about 250 disabled sports persons participate in district and state level in our college. Evidence of Success – (1) After ACTP Special Olympic Bharat gives certificate to all participants. (2) Self confidence, adjustment level, emotional maturity is generated. (3) This sports help them to bridge the gap between their families and friends. (4) Disable person ladder from district tournament to state and state to national so on. (5) Dr. Pramod Tiwari, IQAC Coordinator and Staff of Physical Education Department is a national level coach for the same.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.rcscollege.com/template.php?mainmenu=IQAC&submenu=Best%20Practice&subsubmenu=&subsubsubmenu=#mycontent

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Seth R. C. S. Arts Commerce College, Durg has a understanding of its role in the society as a institution of higher education plays in the Society. Its vision is based on this understanding. It constantly visualizes itself as an effective catalytic agent of Socio-intellectual upliftment of its educationally challenged surrounding through imparting quality education. Besides this, institution strongly believes in the values which are to prove ourselves as an institution which fully carters to the local need of quality higher education and remains wedded to the national goal of producing, productive, morally responsible disciplined and intellectually vibrant citizens.

Provide the weblink of the institution

http://www.rcscollege.com/template.php?mainmenu=ABOUT%20US&submenu=Vision%20And

8.Future Plans of Actions for Next Academic Year

 Future Plans of action for next academic year are :- (1) To appoint regular teaching staff. (2) To start new course/programme, ad on course. (3) To organize Seminar/Workshop/Conference for teachers for quality improvement. (4) Computer training programme for all academic and non academic staff. (5) To start online fee facility.